

# Troop 41 By Laws

Welcome to Troop 41 – We are very proud of this organization and hope that you, too, feel this same pride. You can expect an exciting program of Boy Scouting activities offered on a regular basis. These activities will challenge you in all areas of your life, both mentally and physically. It is hoped that you will take advantage of as many of these opportunities as possible.

While you can depend on Troop 41 to give you an exciting program, Troop 41 expects many things of you. The guidelines presented here are to help you understand what is expected of you as a member of our troop

## **GENERAL POLICIES**

### **ATTENDANCE/SCOUT SPIRIT**

Each level of advancement requires the scout to “show scout spirit”. Troop 41 defines “showing of scout spirit” in the following manner:

1. A scout must attend at least 75% of all Troop Meetings.
2. A scout must participate in at least 55% of all Troop Outings.

### **BEHAVIOR**

Simply stated, you are to act in accordance with the Scout Oath and Law. Troop 41 leadership will deal with any action in violation of these high standards accordingly.

### **LEADERSHIP POSITIONS**

Troop 41 is a “boy run troop” and as such, is lead by boys either elected or appointed from within the membership ranks. The adult leadership of Troop 41 considers the following to be Junior Leader positions, and will lend their full support to the individuals holding these positions.

1. Senior Patrol Leader
2. Asst. Senior Patrol Leader
3. Patrol Leader
4. Assistant Patrol Leader
5. Scribe
6. Quartermaster
7. Librarian
8. Historian
9. Instructor
10. Den Chief
11. Webmaster
12. Leave No Trace trainer

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13. Junior Assistant Scoutmaster

14. Order of the Arrow Representative

All Junior Leaders are expected to set the highest example of scouting ideals, to encourage and set the example for attendance and participation in Troop 41 activities. In the event that he cannot perform the duties of his position, he is expected to insure a replacement during his absence.

Junior Leaders are expected to attend Junior Leader Training. The Scoutmaster, at his discretion, reserves the right to appoint any positions as needed; whether the full requirements are met or not.

## **POSITION REQUIREMENTS AND JOB DESCRIPTION**

### ***SENIOR PATROL LEADER***

Requirements:

1. Must be at least a Star Scout.
2. Must have served as a Patrol Leader prior to SPL.

Job Description:

1. Reports to the Scoutmaster.
2. Presides over the Patrol Leaders Council.
3. Plans and runs all Troop 41 meetings, events, and activities
4. Assists Scoutmaster with Junior Leader Training.
5. Trains, counsels and assists the ASPL, PL and monitors their performance as well as the other Junior Leaders.
6. Attends 75% of PLC, troop meetings and activities while in this position.

### ***ASSISTANT SENIOR PATROL LEADER***

Requirements:

1. ASPL must be at least a Star Scout.

Job Description:

1. The ASPL reports to the SPL.
2. Assumes the duties of SPL in the absence of the SPL.
3. Provides leadership to all other Junior Leaders in the Troop.
4. Trains and supervises the Scribe, Quartermaster, Librarian, and Historian
5. Monitors advancement status of each patrol.
6. Attends 75% of PLC, troop meetings and activities while in this position.

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## **PATROL LEADER**

### Requirements:

1. The PL must be at least a 1st Class Scout.

### Job Description:

1. The PL reports to the SPL.
2. Appoints an Assistant Patrol Leader from within his patrol.
3. Represents his patrol on the Patrol Leaders Council (ATTENDANCE IS MANDATORY) and reports back, keeping his patrol members informed of all patrol and troop activities. The PL will maintain communications with his patrol and report back to the SPL or Scoutmaster any special problems with the patrol or any individuals within the patrol.
4. The PL is to see that his patrol is properly equipped, trained, and ready for the next outing, even if he is not going. He will insure that a written menu for camping trips is submitted to and for approval by the SPL at least one week prior to a camping trip.
5. Maintain discipline and proper uniform of his patrol.
6. Delegates responsibilities to other members of the patrol.
7. Orientation of new scouts to Troop 41 policies.
8. Create and maintain patrol flag.
9. Encourage patrol spirit and activities.
10. If the PL does not attend a troop activity, he must notify the APL or delegate the patrol duties to another member of the patrol. If no one within the patrol is able to assume the PL duties, he must notify the SPL in advance.
11. Attends 75% of PLC, troop meetings and activities while in this position.

## **Assistant Patrol Leader**

### Requirements:

1. The APL must be at least a 1<sup>st</sup> Class Scout.

### Job Description:

1. The APL reports to the PL.
2. Stands in as PL in the PL's absence.
3. Maintain the Patrol Box and all equipment in the box. Making sure it is stocked before and after each trip with the proper equipment. Notifying the Quartermaster if something is missing or broken.
4. Reporting to the Quartermaster, any patrol needs for an upcoming camp out.  
For example: How many tents are needed, special equipment required (Dutch ovens, pots for cooking, coolers, etc)
5. Attend 75% of troop meetings and activities while in this position.

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## **TROOP SCRIBE**

Requirements:

1. Must be at least a 1st Class Scout.

Job Description:

1. Reports to the SPL.
2. Attends Patrol Leaders Council and records minutes of the meeting.
3. Maintains attendance records.
4. If scribe is unable to attend a meeting or PLC he must find a scout to fill in in his absence (attendance at troop meetings/activities, minutes at PLC).

## **TROOP QUARTERMASTER**

Requirements:

1. Must be at least a 1st Class Scout.

Job Description:

1. Each patrol has their own quartermaster, and each quartermaster also serves as the assistant patrol leader
2. Creates and/or maintains a system where all Troop 41 equipment is issued in an organized manner and recovered in a like fashion.
3. Keeps an accurate inventory of all Troop 41 equipment.
4. Keeps all equipment in proper working order and suggests to the PLC the replacement of lost or damaged items.

## **TROOP LIBRARIAN**

Requirements:

1. Must be at least a 1st Class Scout.

Job Description:

1. Reports to the ASPL.
2. Creates and/or maintains a system where all Troop 41 literature (i.e. merit badge books) is issued in an organized manner and recovered in a like fashion.
3. Keeps an accurate inventory of all Troop 41 literature.

## **HISTORIAN/WEBMASTER**

Requirements:

1. Must be at least a 1st Class Scout.

Job Description:

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1. Reports to the ASPL.
2. Gathers pictures and facts about past troop activities and keeps them in a scrapbook.
3. Maintains troop trophies, awards, ribbons and other souvenirs of troop activities.
4. Maintains the troop website

### ***INSTRUCTOR***

#### Requirements:

1. Must be at least a Star Scout.

#### Job Description:

1. Reports to the SPL.
2. Helps new scouts earn the rank of 1st Class Scout within their first year.
3. Teaches basic scout skills. Toten Chip and Fireman Chip
4. Is assigned to a specific patrol and works closely with that Patrol Leader to provide guidance and advice.
5. Insure that patrol members are advancing and learning basic skills.

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## Discipline

### Guide to Safe Scouting

cover things like hazing, verbal abuse, physical contact, damaging others property etc. all being against Troop and Scouting policies and subject to discipline. Allowing the Scoutmaster some leeway to determine the severity and appropriate punishment should be noted. Some kids pushing and shoving each other may result in some work task punishment, but a boy bullying someone may get a more severe punishment.

I would also add a section regarding behavior and use of First Church, considering the issues we have had with them over our use of the Church. In fact it may be a good idea this year to have patrols rotate and have assigned "cleanup" prior to leaving, all chairs put away, trash, sweep the floors, check the bathrooms etc. Not leave this up to Ken always having to clean up and check everything. Outside the church behavior as well in the lots etc. Stating what is off limits in the Church should be noted.

## Scout and Parent Acknowledgement

I have read and I understand the Guidelines for Boy Scout Troop 41. As a member of Troop 41, I acknowledge that I am expected to conduct myself in accordance with those Guidelines. If I am holding a leadership position I agree to meet the job description outlined above.

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Scout

date

I have read and I understand the Guidelines for Boy Scout Troop 41. I agree to support my son while he is a member of Troop 41 in accordance with these Guidelines. Furthermore, as an adult either active or inactive in Troop 41, I will support the Scoutmaster in his enforcement of these Guidelines.

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Parent

date